



### **Licensing Sub-Committee Tuesday, 9th May, 2017**

You are invited to attend the next meeting of **Licensing Sub-Committee**, which will be held at:

**Council Chamber, Civic Offices, High Street, Epping  
on Tuesday, 9th May, 2017  
at 10.00 am .**

**Glen Chipp  
Chief Executive**

**Democratic Services  
Officer**

R. Perrin (Direct Line 01992 564532)  
Email: [democraticservices@eppingforestdc.gov.uk](mailto:democraticservices@eppingforestdc.gov.uk)

#### **Members:**

Councillors B Surtees (Chairman), D Dorrell, R Gadsby and C P Pond

**PLEASE NOTE THE START TIME OF THE MEETING**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**  
  
(Director of Governance) To declare interests in any item on this agenda.
- 3. PROCEDURE FOR THE CONDUCT OF BUSINESS (Pages 3 - 8)**
- 4. A VARIATION TO AN EXISTING PREMISES LICENCE FOR TESCO THEYDON BOIS EXPRESS COPPICE ROW THEYDON BOIS EPPING CM16 7EU (Pages 9 - 42)**  
  
(Director of Neighbourhoods) To consider the attached report.
- 5. PREMISES LICENCE APPLICATION FOR THE LAZEPPE 74-76 HIGH STREET EPPING ESSEX CM16 4AE (Pages 43 - 72)**  
  
(Director of Neighbourhoods) To consider the attached report.
- 6. PREMISES LICENCE APPLICATION FOR LL RARE COW AT WALTHAM ABBEY LTD (Pages 73 - 94)**

(Director of Neighbourhoods) To consider the attached report.

**7. PREMISES LICENCE APPLICATION FOR WALTHAM ABBEY DRIVING RANGE, BROOKER ROAD, WALTHAM ABBEY, EN9 1JH (Pages 95 - 118)**

(Director of Neighbourhoods) To consider the attached report.

**8. EXCLUSION OF PUBLIC AND PRESS**

**Exclusion:** To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

<b>Agenda Item No</b>	<b>Subject</b>	<b>Exempt Information Paragraph Number</b>
Nil	Nil	Nil

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

**Background Papers:** Article 17 - Access to Information, Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection for four years after the date of the meeting one copy of each of the documents on the list of background papers.

## Licensing Committee - Terms of Reference

- (1) The full Committee shall comprise 15 Councillors appointed by the Council at its annual meeting, including a Chairman and Vice-Chairman.
- (2) For the functions set out in Appendix 1, and the legislation listed in Appendix 2, a Subcommittee consisting of no more than any three Councillors drawn from the members of the full Committee shall be formed. Any such Subcommittee shall include, by rota, one of the six Licensing Subcommittee Chairmen appointed at each Annual Council meeting.
- (3) The Quorum for the Committee is set out in the Rules set out in Part 4 of this Constitution save that no business shall be transacted unless either the Chairman or Vice-Chairman of the Committee is present.
- (4) The Committee and Subcommittees shall have full authority to hear and determine licensing applications.
- (5) The Committee and Subcommittees shall be further empowered to determine appeals made against the decisions of the Director of Neighbourhoods taken under delegated authority on licensing applications. (See Council delegation schedule for more details)
- (6) The Committee shall at all times carry out its duties solely within the policy from time to time determined by the Council and shall conduct its proceedings in accordance with the requirements set out in Appendix 3 (Conduct of Business by Licensing Committee and Subcommittees).
- (7) The Licensing Committee shall take no part in the production or revision of the statement of licensing policy made under Section 5 of the Licensing Act 2003, however, they may determine policy under the legislation listed in Appendix 2 to this Article.
- (8) To be responsible for the consideration and approval of Designation Orders under Section 13 of the Criminal Justice and Police Act 2001 (Exercise of Controls over the consumption of alcohol in Public Places).

**LICENSING ACT 2003 – LIST OF FUNCTIONS AND DELEGATED AUTHORITY**

<b>Matter to be dealt with</b>	<b>Full Committee</b>	<b>Subcommittee</b>	<b>Officers</b>
Application for personal licence		If a police objection	If no objection made
Application for personal licence with unspent convictions		All cases	
Application for premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application for provisional statement		If a relevant representation made	If no relevant representation made
Application to vary premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor		If a police objection	All other cases
Request to be removed as designated premises supervisor			All cases
Application for transfer of premises licence		If a police objection	All other cases
Applications for interim Authorities		If a police objection	All other cases
Application to review premises licence/club premises certificate		All cases	
Decision on whether a complaint is irrelevant frivolous vexatious etc			All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application		All cases	
Determination of a police objection to a temporary event notice		All cases	
All policy matters except the formulation of the statement of licensing policy	All cases		

**LIST OF STATUTORY POWERS**

Those functions pertaining to licensing and registration and permits and consents contained in the following legislation and any regulations, orders, byelaws or other subsidiary legislation made under the above Acts:

Animal Boarding Establishments Act 1963  
Breeding & Sale of Dogs (Welfare) Act 1999  
Breeding of Dogs Act 1973  
Breeding of Dogs Act 1991  
Caravan Sites & Control of Development Act 1960  
Caravan Sites Act 1968  
Dangerous Wild Animals Act 1976  
Gambling Act 2005  
Guard Dogs Act 1975  
House to House Collections Act 1939  
Licensing Act 2003  
Local Government (Miscellaneous Provisions) Act 1976  
Local Government (Miscellaneous Provisions) Act 1982  
Pet Animals Act 1951  
Pet Animals Act 1951 (Amendment) Act 1983  
Riding Establishments Acts 1964 & 1970  
Scrap Metal Dealers Act 1964  
Scrap Metal Dealers Act 2013  
The Game Act 1831  
Town Police Clauses Act 1847  
Town Police Clauses Act 1889  
Zoo Licensing Act 1981

**PART A – CONDUCT OF BUSINESS BY LICENSING COMMITTEE AND SUBCOMMITTEES**

All references to committee in this annex shall be taken to infer a reference to the associated subcommittees.

**1. General Conduct**

- 1.1 All hearings of the Licensing Committee under the Licensing Act 2003, are to be held in accordance with the Personal Licences, Hearings, Premises Licences and Club Premises Certificates, and Licensing Register Regulations, made under the Licensing Act 2003.
- 1.2 The Council's Constitution shall regulate the conduct of and debate at meetings.
- 1.3 In the case of hearings under the Licensing Act 2003, the Committee shall only consider those matters relevant to the licensing objectives as set out in the Licensing Act 2003 and the statement of licensing policy adopted by the Council.

**2. Declarations of Interest**

- 2.1 Members of the Committee are subject to the Council's Code of Conduct.

**3. Participation in the Hearing**

- 3.1 Debate shall be restricted to members of the Licensing Committee. Where a local ward member, not being a member of the Committee, wishes to participate in the hearing, they may do so only with the permission of the Chairman and their participation shall be subject to the same rules as are applied to any other witnesses to the application.
- 3.2 In hearings other than those under the Licensing Act 2003, where a ward member is a member of the Committee, and wishes to object to the application, the member shall give 14 days' notice of their intention, and shall play no part in the decision-making process of the Committee. In hearings under the Licensing Act 2003, those named as responsible authorities and interested parties in the Act may only make representations within the time limits set out in the relevant statutory provisions.
- 3.3 All persons participating in the hearing shall be made aware of the limitations or scope of statements that will be acceptable and, in particular, that statements should be factual or a fair statement on a matter of public interest.
- 3.4 In the case of any hearing pursuant to the summary review procedure under the Violent Crime Reduction Act 2006, the membership of any Subcommittee adjudicating on such a review shall comprise any three members drawn from the Licensing Committee subject to the proviso that no member should serve more than one hearing.

#### **4. Attendance of the Public**

- 4.1 The Council's Constitution and relevant statutory provisions relating to the admission or exclusion of the public shall apply to all meetings of the Licensing Committee.

#### **5. Natural Justice**

- 5.1 There are two elements to natural justice:

##### **(a) Fairness**

- (i) All persons affected by the decision or in the case of matters associated with the Licensing Act 2003, those named as responsible authorities and interested parties in the Act, will be allowed a hearing before a decision is made.
- (ii) Only objectors who can show clearly that they are affected by a decision shall be afforded the right to be heard or, in the case of hearings under the Licensing Act 2003, only those named in the Act as responsible authorities or interested parties.
- (iii) All information shall be made available, where possible in advance, to the applicant and the Committee.
- (iv) All members of the Committee shall be present throughout the hearing of a particular application. Where a member arrives late or leaves during a hearing of a particular application, that member shall play no part in the decision-making process. Where an application is adjourned it shall be continued by the same members only, and no others.
- (v) The Committee shall have discretion in respect of 'late' objections. Such objections shall be clearly marked on the agenda as such and the Committee shall decide on their acceptability. The applicant shall be advised of any late objections. In the case of representations made in relation to the Licensing Act 2003 applications, these shall only be accepted in accordance with the relevant statutory provisions.

##### **(b) Prevention of Bias**

- (i) The rules on the declarations of interest shall be firmly applied.
- (ii) If the Committee moves into private session to consider its decision, it shall be accompanied only by its advising officers, none of whom shall have taken a substantive part in the hearing, and shall play no substantive part in the decision-making process.

#### **6. General Procedures for Hearings**

- 6.1 The following procedural requirements shall be followed at all times:

- (a) There shall be no recommendation from officers on the agenda;
- (b) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:

- (i) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
- (ii) The Chairman will outline the procedure to be followed.
- (iii) The Lead Officer will outline the matter in hand.
- (iv) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members or any objectors/persons making representations present.
- (v) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members or the applicant/s or their representative.
- (vi) The objectors/persons making representations may make a final statement (without introducing new issues).
- (vii) Finally, the applicant has the right to make a final statement (without introducing new issues).
- (viii) All evidence/disclosures are to be made in the presence of all persons, unless someone voluntarily excuses themselves from the proceedings.
- (ix) Committee members shall restrict themselves to questions and not discussion or comment.
- (x) The applicant, objectors/persons making representations shall be allowed to ask officers questions of a technical/factual nature at any time during the proceedings.
- (xi) An adjournment should be granted where to do otherwise would deny a fair hearing.
- (xii) The Committee may resolve to decide upon the application in private session, however, if it becomes necessary to recall anyone for additional information, everyone shall be invited to return to the Hearing.
- (xiii) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members this advice will be repeated in summary form.



## **Report to the Licensing Committee**

**Date of meeting: 9 May 2017**

**Subject: Tesco Theydon Bois Express Coppice Row Theydon Bois Epping CM16 7EU**



**Epping Forest  
District Council**

**Responsible Officer: Nuala Clark 01992 564340 (Licensing Compliance Officer)**

**Democratic Services Officer: R.Perrin 01992 564532**

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### **Recommendations/Decisions Required:**

**To determine the application for a variation of an existing Premises Licence under the Licensing Act 2003**

### **Report:**

#### **Application**

1. An application has been made by Tesco Stores Limited, the Premises Licence Holder for a variation to the premises licence for the above premises. The authority received the application on 14<sup>th</sup> March 2017. The application sets out the varied licensing activities applied for and times requested. A copy of the present licence for the premises, the application for variation and the public notice are attached.

2. The applicant is requesting to amend the licensable hours to 06:00 to 23.00 Monday to Sunday (previous hours were Mon-Sat 08:00 to 23.00, Sun 10:00 to 22:30). And to remove the Good Friday and Christmas day trading restrictions.

3. Section [M] of the application for variation confirms the Operating Schedule of the premises.

#### **Licensing Act 2003**

4. When considering an application for a licence the licensing authority must have regard to the promotion of the licensing objectives.

These are—

- (a) the prevention of crime and disorder;
- (b) public safety;
- (c) the prevention of public nuisance; and
- (d) the protection of children from harm.

5. It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

#### **Consultation**

6. The Responsible Authorities have received a copy of the application; it was properly advertised at the premises and in a local newspaper, on the website and an 150 metre consultation was carried out to local businesses and residents.

7. The authority has received one representation from a local resident. The Police and Essex Fire Service responded with no objections.

8. The representations relate to the protection of children from harm and the prevention of

crime and disorder.

### **Guidance Issued by the Secretary of State**

9. The Licensing Act 2003 provides that the licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182.

10. Paragraphs 2.1 to 2.6 and 2.22 and 2.32 of the Licensing Act Guidance 2003 applies

### **Options**

11. In determining this application the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- to modify the conditions of the licence; or
- to reject the whole or part of the application.

For the purposes of the Licensing Act 2003 the conditions of the licence are modified if any of them are altered or omitted or a new condition added.

### **Determination**

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

### **Appeal**

If any party is aggrieved with the decision they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

### **Background Papers Used In Preparing This Report:**

- The Licensing Act 2003  
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003  
<http://www.homeoffice.gov.uk/publications/alcohol-drugs/alcohol/guidance-section-182-licensing?view=Binary>
- Epping Forest District Council's statement of licensing policy.  
<http://www.eppingforestdc.gov.uk>
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### **Attached documents**

- The current premises licence
- Application for a variation of the premises licence
- Copy of the notice
- Representation from local resident
- Map showing the area

# PREMISES LICENCE

## Part A



Premises licence number:

LN/210001354

### Part 1 – Premises details:

Postal address of premises, or if none, ordnance survey map reference or description:

Tesco Theydon Bois Express (03320)  
Coppice Row  
Theydon Bois

Post Town: Epping

Post code: CM16 7EU

Telephone number: N/A

Where the licence is time limited the dates: N/A

Licensable activities authorised by the licence:

Alcohol Sales

The times the licence authorises the carrying out of licensable activities:

Monday – Saturday 08.00-23.00  
Sunday 10.00-22.30  
Good Friday 08.00-22.30  
Christmas Day 12.00-15.00 & 19.00-22.30

The opening hours of the premises:

Monday – Sunday 06.00-23.00

Where the licence authorises supplies of alcohol whether these are on and / or off supplies:

Off Only

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence:

Tesco Stores Limited  
Tesco House, Shire park, Kestrel Way, Welwyn Garden City, Herts, AL7 1GA  
Tel: 01707678438  
Email: [licensing.team@uk.tesco.com](mailto:licensing.team@uk.tesco.com)

**Registered number of holder, for example company number, charity number (where applicable):**

Limited Company 00519500

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:**

[REDACTED]

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:**

[REDACTED]

## **Mandatory Conditions**

### **All Premises Licence authorising supply of alcohol**

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

1. No supply of alcohol may be made under the Premises Licence –
  - (a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
  - (b) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
  
2. Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence.
  
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
  - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.
    - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
      - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
      - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
    - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
    - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

- d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
  - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
- (a) a holographic mark or
  - (b) an ultraviolet feature.
6. The responsible person shall ensure that –
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml; and
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

## Minimum Drinks Pricing

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 –
  - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
  - (b) “permitted price” is the price found by applying the formula –

$$P = D + (D \times V)$$

Where –

- (i) P is the permitted price
  - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
  - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
- (i) The holder of the premises licence
  - (ii) The designated premises supervisor (if any) in respect of such a licence, or
  - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

### **If the Premises Licence allows Exhibition of Films**

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.

3. Where

- (a) The film classification body is not specified in the licence, or
- (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

4. In this section "children" means any person aged under 18; and

"film classification body" means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification).



**If the Premises Licence has conditions in respect of Door Supervision  
except theatres, cinemas, bingo halls and casinos**

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

- (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
- (b) be entitled to carry out that activity by virtue of section 4 of the Act.

2. But nothing in subsection (1) requires such a condition to be imposed:

- (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
- (b) in respect of premises in relation to:
  - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
  - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).

3. For the purposes of this section:

- (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
- (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion)

**Annex 2 – Conditions consistent with the Operating Schedule:**

N/A

**Annexe 3 – Conditions attached after a hearing by the licensing authority:**

N/A

**Annexe 4 – Plans:**

Plans held at Epping Forest District Council.



**Application to vary a premises licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

**I/We TESCO STORES LTD**

*(Insert name(s) of applicant)*

**being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below**

Premises licence number <b>LN/210001354</b>
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**Part 1 – Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description  <b>THEYDON BOIS EXPRESS - (03320) COPPICE ROW THEYDON BOIS ESSEX</b>			
Post town	<b>ESSEX</b>	Postcode	<b>CM16 7EU</b>
Telephone number at premises (if any)	<b>0345 0269180</b>		
Non-domestic rateable value of premises	<b>£ 43750</b>		

**Part 2 – Applicant details**

Daytime contact telephone number		01707 913280	
E-mail address (optional)		Licensing.team@uk.tesco.com	
Current postal address if different from premises address		Licensing Team Tesco Stores Ltd Tesco House 5 Falcon Way Shire Park Herts	
Post town	Welwyn Garden City	Postcode	AL7 1TW

**Part 3 - Variation**

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?     Yes                       No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?  
(Please see guidance note 1)     Yes                       No

<p><b>Please describe briefly the nature of the proposed variation (Please see guidance note 2)</b></p> <p>This variation seeks to amend the licensable hours as shown in section J and remove the Good Friday and Christmas Day trading restrictions (Licensing Act 1964) as noted in the licensable hours or embedded conditions.</p>
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If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

--

#### Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

##### Provision of regulated entertainment

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors <input type="checkbox"/>
				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)	
Mon				
Tue				
Wed			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 5)	
Thur				
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)	
Sat				
Sun				



**B**

<b>Films</b> Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon	-----	-----			
Tue	-----	-----			
<b>Wed</b>	-----	-----	<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)		
<b>Thur</b>	-----	-----			
<b>Fri</b>	-----	-----	<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
<b>Sat</b>	-----	-----			
<b>Sun</b>	-----	-----			

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Tue			
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri			
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon	-----	-----			
Tue	-----	-----	<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
Wed	-----	-----			
Thur	-----	-----	<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Fri	-----	-----			
Sat	-----	-----			
Sun	-----	-----			

**E**

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 4)					
Mon								
Tue								
Wed						<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 5)		
Thur								
Fri						<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat								
Sun								

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 4)					
Mon								
Tue								
Wed						<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5)		
Thur								
Fri						<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat								
Sun								

**G**

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 5)		
Wed					
Thur			<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Fri					
Sat					
Sun					

# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun					

**I**

<b>Late night refreshment</b> <b>Standard days and timings</b> (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 4)		
Mon	.....				
Tue	.....				
			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5)		
Wed	.....				
Thur	.....				
			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 6)		
Fri	.....				
Sat	.....				
Sun	.....				



**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)		
Mon	06:00	23:00			
Tue	06:00	23:00			
Wed	06:00	23:00			
Thur	06:00	23:00			
Fri	06:00	23:00			
Sat	06:00	23:00			
Sun	06:00	23:00			
			<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		

**K**

<p>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).</p>
--

**L**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)
Day	Start	Finish	
Mon	06:00	23:00	
Tue	06:00	23:00	
Wed	06:00	23:00	
Thur	06:00	23:00	
Fri	06:00	23:00	
Sat	06:00	23:00	
Sun	06:00	23:00	<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6)

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

The variation seeks to remove all Good Friday and Christmas Day restrictions on the licence as shown in the licensable hours and/or embedded conditions.

Please tick as appropriate

- I have enclosed the premises licence



- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

## M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

### a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

Please see boxes b) to e) below and we further note that Tesco is a large national operator with a range of head office and local support. The company has devised policies, procedures, systems and training to ensure that they can sell alcohol in a responsible manner.

There is a detailed staff training programme which ensures that comprehensive training is provided to employees having regard to their role and the responsibilities and such training is regularly refreshed and appropriate records kept

### b) The prevention of crime and disorder

The premises will have digital CCTV system that covers many areas of the shop floor, including the main area which will be used for display of alcohol, should we be successful with our application.

Images will be retained for a minimum of 21 days and made available for inspection upon reasonable enforcement request.

Ordinarily, a member of the Management team will be on the premises all the time the store is open. A person will have responsibility for the premises whilst the premises are open

### c) Public safety

The premises licence holder is fully aware of its responsibilities under a range of health and safety related legislation and has appropriate policies and procedures in place to be confident of complying with the relevant obligations which arise

### d) The prevention of public nuisance

Employees are made aware of the need to have regard to the surrounding area and be aware of the needs of any local residents.

In addition, the company has a "good neighbour" policy which seeks to ensure that the premises play an active part in the local community

**e) The protection of children from harm**

The premises will operate its own Think/Challenge 25 policy. As part of the underlying system all tills will be programmed to prompt the checkout assistant when an alcohol product is scanned at the till to follow the Think/Challenge 25 policy.

Staff will receive appropriate training both in relation to the underlying law but also the Tesco policy and systems and procedures. This training will be documented and repeated as often as Tesco believes to be appropriate.

**Checklist:**


**Please tick to indicate agreement**

- I have made or enclosed payment of the fee; or  
I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

**Part 5 – Signatures** (please read guidance note 11)

**Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent** (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	09 March 2017
Capacity	Steven Andrzejuk - Licensing Manager

**Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

<b>Contact name (where not previously given) and address for correspondence associated with this application</b> (please read guidance note 14)			
<b>Post town</b>		<b>Post code</b>	
<b>Telephone number (if any)</b>			
<b>If you would prefer us to correspond with you by e-mail, your e-mail address (optional)</b>			

## LICENSING ACT 2003 – MAJOR VARIATION

Application has been made to Epping Forest District Council to vary a premises licence under section 34 of the Act by Tesco Stores Ltd, in respect of Tesco, THEYDON BOIS EXPRESS, COPPICE ROW, THEYDON BOIS, ESSEX, ESSEX, CM16 7EU. The variation proposes a change and extension to the hours the store can sell alcohol (as indicated below) and also the removal of conditions on the licence.

### PROPOSED LICENSED HOURS

Monday	06:00 - 23:00
Tuesday	06:00 - 23:00
Wednesday	06:00 - 23:00
Thursday	06:00 - 23:00
Friday	06:00 - 23:00
Saturday	06:00 - 23:00
Sunday	06:00 - 23:00

The licensing register and a record of the application may be inspected at the offices of Epping Forest District Council, Licensing Team, Civic Offices, High St, Epping, Essex, CM16 4BZ between normal office hours except public holidays.

Any representation by a responsible authority or an interested party must be made in writing to the council by 11-Apr-17.

It is an offence to knowingly or recklessly make a false statement in connection with an application, for which a person is liable on summary conviction to a maximum fine of £5,000.

██████████, The Heights  
Forest Drive,  
Theydon Bois  
Epping,  
ESSEX  
██████████

24<sup>th</sup> March 17.

Dear Sir/Madam,  
Regarding the application  
from Tesco Stores Ltd 1 at Tesco  
Express, Coppice Row, Theydon Bois,  
Epping, Essex, CM16 TES. - to sell  
alcohol at 6.00 to 23.00.

I cannot understand anyone wanting  
to purchase alcohol at 6.00. This is  
totally unbelievable. Anyone who wants  
to, and is able to buy alcohol so early  
in the morning must be in need of help.

Obviously Tesco will make more  
money if the hours to buy alcohol  
at Tesco Express in Theydon Bois  
are made longer. It means, as alcohol  
makes a lot of profit, ~~that~~ Tesco will  
want to expand their hours for  
selling alcohol to a number of  
their stores.



Tesco are taking advantage of people who actually need and rely on alcohol.

I strongly object to these longer hours for selling alcohol in Tesco Express in Theydon Bois as the U.K have big problems with the abuse of alcohol and this will add to the problems.

Yours faithfully,



(Miss)

I do not wish to appear at any hearing regarding the matter in this letter, thank you.



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## **Report to the Licensing Sub Committee**

**Date of meeting: 9 May 2017**

**Subject: The Lazeppe 74-76 High Street Epping Essex CM16 4AE**



**Epping Forest  
District Council**

**Responsible Officer: Nuala Clark  
Licensing Compliance Officer  
Democratic Services: 0199256 4340**

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### **Decisions Required:**

**To determine the application for a new Premises Licence under the Licensing Act 2003**

### **Report:**

#### **Application**

1. An application has been made by Mustafa Temez for a new premises licence at The Lazeppe 74-76 High Street Epping Essex CM16 4AE, the application is for The sale of alcohol Monday to Saturday 09:30 to 23:00 and Sunday 12:00 to 22:30. The application was received on the 15<sup>th</sup> March 2017.
2. The Operating Schedule sets out conditions which will be attached to the licence if this application is granted.

#### **Licensing Act 2003**

- 3 When considering an application for a licence the licensing authority must have regard to steps that are appropriate to promote of the licensing objectives. These are—
  - (a) the prevention of crime and disorder;
  - (b) public safety;
  - (c) the prevention of public nuisance; and
  - (d) the protection of children from harm.
- 4 It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

#### **Consultation**

- 5 The Responsible Authorities have received a copy of the application; it was also advertised at the premises and in a local newspaper.
- 6 All residences and businesses within 150 meters radius of the premises were individually consulted.
- 7 The authority has received two representations from local residents, which are also attached. Responses have been received from The Police and The Planning department who have negotiated conditions for this licence that the applicant has accepted and will be added to the licence if granted. Epping Town Council responded with no comment. No other comments were received from any of the other responsible authorities.

8 The Objections relate to the prevention of public nuisance and public safety.

### **Guidance Issued by the Secretary of State.**

9 The Licensing Act 2003 provides that the licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182.

10 Sections 2.7 to 2.9 and 2.15 to 2.21 of the Guidance are relevant to this application

### **Options**

In determining this application the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- (a) to grant the licence as applied for subject to
  - the conditions mentioned in the Operating Schedule modified as the Sub-committee considers necessary for the promotion of the licensing objectives, and
  - the mandatory conditions specified in the Licensing Act 2003, or
- (b) to exclude from the scope of the licence any licensable activities to which the application relates, or
- (c) refuse to specify a person as the premises supervisor, or
- (d) reject the application

### **Determination**

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

### **Appeal**

If any party is aggrieved with the decision they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

### **Background Papers Used In Preparing This Report:**

- The Licensing Act 2003  
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
- Epping Forest District Council's statement of licensing policy.  
<http://www.eppingforestdc.gov.uk>

### **Attached documents**

- Application for premises licence
- Plan of the premises
- Newspaper advert
- Map of the area
- Letters of objection from two local

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WK / 201709700  
NEW APP.



**Epping Forest**  
**Application for a premises licence**  
**Licensing Act 2003**

For help contact  
[licensing@eppingforestdc.gov.uk](mailto:licensing@eppingforestdc.gov.uk)  
Telephone: 01992 564000

\* required information

**Section 1 of 19**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 19**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)



**Section 3 of 19**

**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company
- A partnership
- An unincorporated association
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales
- Other (for example a statutory corporation)

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 19**

**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

**Details**

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

COMPANY

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Contact Details**

E-mail

Telephone number

Other telephone number

**Section 5 of 19**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

RESTAURANT

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Continued from previous page...

**Section 6 of 19**

**PROVISION OF PLAYS**

Will you be providing plays?

Yes  No

**Section 7 of 19**

**PROVISION OF FILMS**

Will you be providing films?

Yes  No

**Section 8 of 19**

**PROVISION OF INDOOR SPORTING EVENTS**

Will you be providing indoor sporting events?

Yes  No

**Section 9 of 19**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

Will you be providing boxing or wrestling entertainments?

Yes  No

**Section 10 of 19**

**PROVISION OF LIVE MUSIC**

Will you be providing live music?

Yes  No

**Section 11 of 19**

**PROVISION OF RECORDED MUSIC**

Will you be providing recorded music?

Yes  No

**Section 12 of 19**

**PROVISION OF PERFORMANCES OF DANCE**

Will you be providing performances of dance?

Yes  No

**Section 13 of 19**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes  No

**Section 14 of 19**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

## Section 15 of 19

## SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

 Yes No

## Standard Days And Timings

## MONDAY

Start End Start End 

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

## TUESDAY

Start End Start End 

## WEDNESDAY

Start End Start End 

## THURSDAY

Start End Start End 

## FRIDAY

Start End Start End 

## SATURDAY

Start End Start End 

## SUNDAY

Start End Start End 

Will the sale of alcohol be for consumption:

 On the premises Off the premises Both

If the sale of alcohol is for consumption on  
the premises select on, if the sale of alcohol  
is for consumption away from the premises  
select off. If the sale of alcohol is for  
consumption on the premises and away  
from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Continued from previous page...

**Section 16 of 19**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

**Section 17 of 19**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

*Continued from previous page...*

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

## Section 18 of 19

### LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Strong management controls and effective training of all staff so that they are aware of the premises licence and the requirements to meet the four licensing objectives with particular attention to:

- a/ no selling of alcohol to underage people
- b/ no drunk and disorderly behavior on the premises area
- c/ vigilance in preventing the use and sale of illegal drugs at the retail area
- d/ no violent and anti-social behaviour
- e/ no any harm to children

- Operating Schedule providing the hours of operation and licensable activities during those hours.
- Designated premises supervisor confirmed it is obligated to be in day-to-day control of the premises, to provide good training for staff on the Licensing Act (Training Record), to make or authorize each sale
- Clear "Challenge 25" information to prevent the supply of alcohol to under-age drinkers.
- CCTV system installed with recording option available

b) The prevention of crime and disorder

CCTV System installed to monitor entrances, exits, and other parts of the premises in order to address the prevention of crime objective.

A clear and legible notice outside the premises indicating the normal hours under the terms of the premises licence during which licensable activities are permitted.

Clear and conspicuous notices warning of potential criminal activity, such as theft, that may target customers will be displayed. Not selling of alcohol to drunk or intoxicated customers.

Custom will not be sought by means of personal solicitation outside or in the vicinity of the premises. Prevention and vigilance in illegal drug use at the retail unit area.

Staff will be well trained in asking customers to use premises in an orderly and respectful manner and prevent drinking alcohol at the retail unit (ex. canned or bottled beer).

c) Public safety

Internal and external lighting fixed to promote the public safety objective. Well trained staff adherence to environmental

*Continued from previous page...*

health requirements. Training and implementation of underage ID checks. A log book or recording system shall be kept upon the premises in which shall be entered particulars of inspections made; those required to be made by statute, and information compiled to comply with any public safety condition attached to the premises licence that requires the recording of such information. The log book shall be kept available for inspection when required by persons authorised by the Licensing Act 2003 or associated legislation. All parts of the premises and all fittings and apparatus therein, door fastenings and notices, lighting, heating, electrical, air condition, sanitary accommodation and other installations, will be maintained at all times in good order and in a safe condition.

d) The prevention of public nuisance

Noise reduction measures to address the public nuisance objective. Prominent, clear and legible notices will be displayed at the exit requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly. Deliveries of goods necessary for the operation of the business will be carried out at such a time or in such a manner as to prevent nuisance and disturbance to nearby residents. The Licensee will ensure that staff who arrive early morning or depart late at night (ex. for unpacking, pricing newly delivered goods) when the business has ceased trading conduct themselves in such a manner to avoid causing disturbance to nearby residents. Customers will be asked not to stand around loudly talking in the street outside the premises. Customers will not be admitted to premises above opening hours. The movement of bins and rubbish outside the premises will be kept to a minimum after 11.00pm. This will help to reduce the levels of noise produced by the premises. Any lighting on or outside the premises will be positioned and screened in such a way so as to not cause a disturbance to nearby residents. Adequate waste receptacles for use by customers will be provided in the local vicinity.

e) The protection of children from harm

"Challenge 25" sign which is a retailing strategy that encourages anyone who is over 18 but looks under 25 to carry acceptable ID (a card bearing the PASS hologram, a photographic driving license or a passport) if they wish to buy alcohol. Well trained staff about requirement for persons' identification, age establishment etc. All the details provided in Training Record Book available the retail unit. Log Book will be kept upon the premises all the time. Nothing belong existing Health & Safety requirements.

**Section 19 of 19**

**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00



Continued from previous page...

- Capacity 30000-39000 £16,000.00
- Capacity 40000-49999 £24,000.00
- Capacity 50000-59999 £32,000.00
- Capacity 60000-69999 £40,000.00
- Capacity 70000-79999 £48,000.00
- Capacity 80000-89999 £56,000.00
- Capacity 90000 and over £64,000.00

\* Fee amount (£)

**DECLARATION**

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**OFFICE USE ONLY**

Applicant reference number	74 HIGH ST EPPING
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	<input type="checkbox"/>

**Consent of individual to being specified as premises supervisor**

**VEYSEL SAZDILI**

.....  
*[full name of prospective premises supervisor]*

of

.....  
[REDACTED]

.....  
*[home address of prospective premises supervisor]*

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

**PREMISES LICENCE**

.....  
*[type of application]*

by

**LAZEPE FOOD LTD**

.....  
*[name of applicant]*

relating to a premises licence

**N/A**

.....  
*[number of existing licence, if any]*

for

**LAZEPE MANGAL**

**74-76 HIGH STREET, EPPING, ESSEX CM16 4AE**

.....  
*[name and address of premises to which the application relates]*

and any premises licence to be granted or varied in respect of this application made by

LAZEPE FOOD LTD

*[name of applicant]*

concerning the supply of alcohol at

74-76 HIGH STREET, EPPING, ESSEX CM16 4AE

*[name and address of premises to which application relates]*

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

[REDACTED]

*[insert personal licence number, if any]*

Personal licence issuing authority

[REDACTED]

*[insert name and address and telephone number of personal licence issuing authority, if any]*

Signed

[REDACTED SIGNATURE]

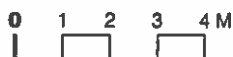
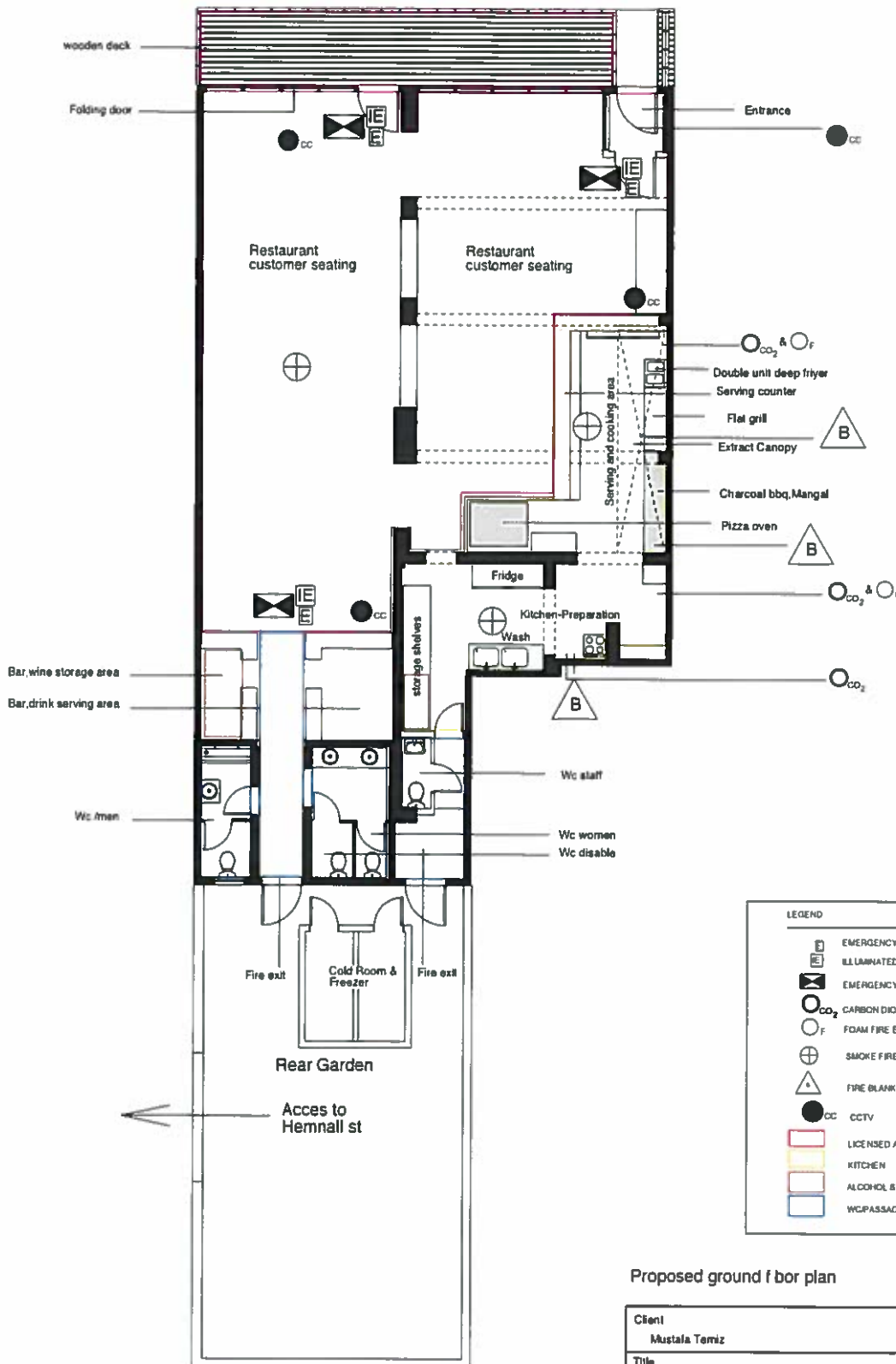
Name (please print)

VEYSEL SAZDILI

Date

17/02/2017

High Street



LEGEND	
	EMERGENCY EXIT SIGN
	ILLUMINATED EMERGENCY SIGN
	EMERGENCY LIGHT
	CARBON DIOXIDE FIRE EXTINGUISHER
	FOAM FIRE EXTINGUISHER
	SMOKE FIRE ALARM
	FIRE BLANKET
	CCTV
	LICENSED AREA (PROPOSED)
	KITCHEN
	ALCOHOL STORE
	WCPASSAGES

Proposed ground floor plan

Client Mustafa Temiz			
Title Premises Licence-Alcohol Ground Floor layout			
Drawing Number No.P001	scale 1:100@A3	Drawn by B Gaygusuz	Date: 10/ 03/2017
CAD file name: 74-76 high street ,Epping,CM18 4 AE			

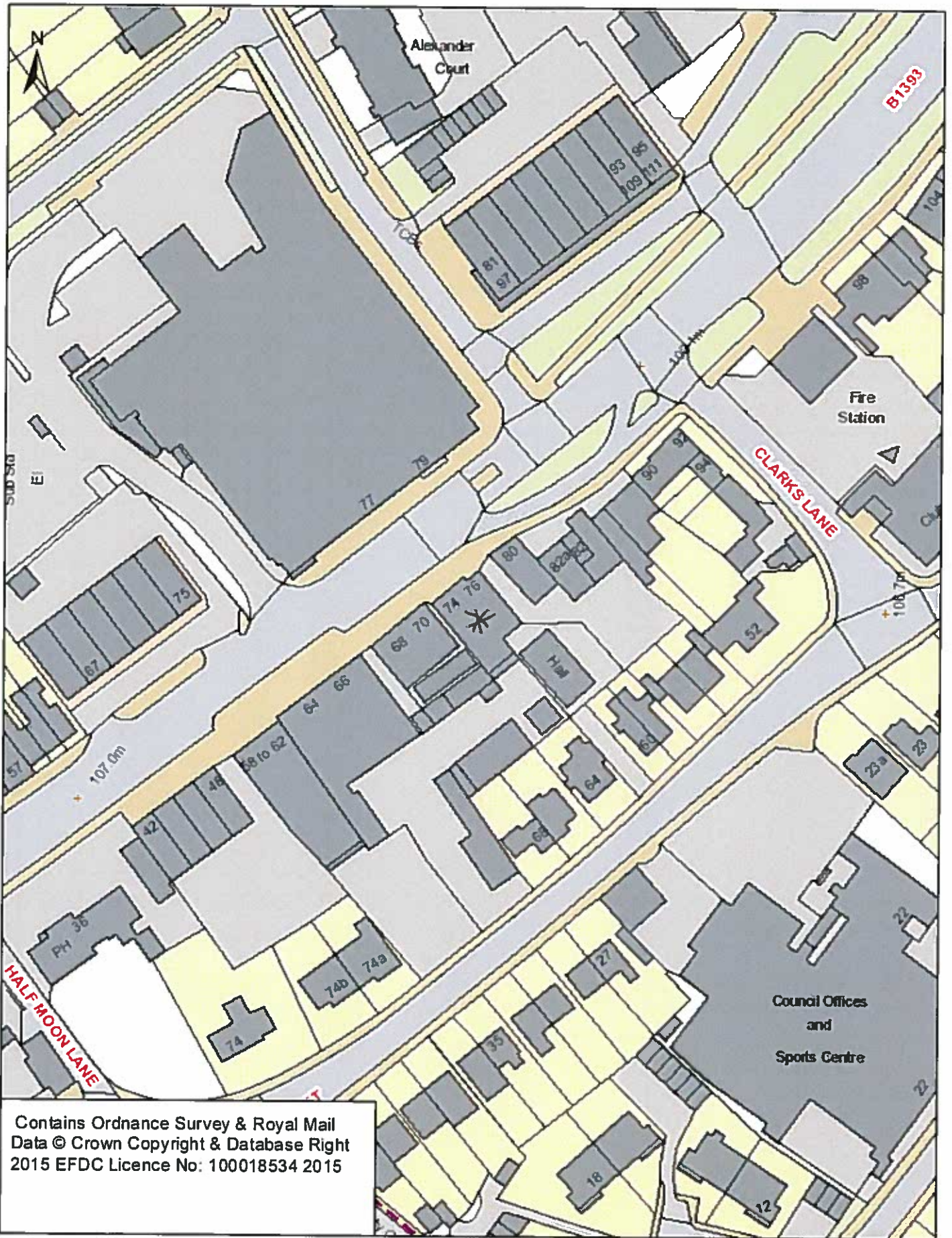
**Notice of Application for a New Premises  
Licence under the Licensing Act 2003**

Notice is given, this day, (16/03/2017) that (Mustafa Temiz) of (Unit 1 Lakeside Industrial Estate, 78 Stockingwater Lane, Enfield, EN3 7RL) has applied to the Licensing office of Epping Forest District Council for a Premises Licence in respect of (The Lazopps, 74-76 High Street, Epping, CM16 4AE). The proposed licence is for (Sale of alcohol on the premises) Mon-Sat 08:30-23:00, Sun 12:00-22:30.

The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ. Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice. It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000).

Your  
next hire  
is here

Call  
0203 581 3587



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 2015 EFDC Licence No: 100018534 2015

Dear Sir or Madam,

Your Reference: 201709700.

With regard to the recent 'Notification of Consultation' sent to my address and regarding the licence application for: The Lazeppe, 74 - 76 High Street, Epping, CM16 4AE.

I am the owner occupier of ■ Hemnall Street, CM16 4LU which is exactly and directly behind these premises, my garden wall being also the rear courtyard wall of the above premises.

This area was part of Lathams yard with (until today) a large shed/ outbuildings abutting my garden wall and between my house and the intended restaurant.

My garden is a very small courtyard style, my first storey bedrooms being 20ft from the above mentioned rear wall.

I noticed today workers demolishing the shed behind my property with great noise and covering my windows with dust whilst they happily stared into my garden and property.

I went around to see what was going on and had a chat with builders who stated they were building a garden/courtyard dining area.

I then went online and had a look at the planning application for this restaurant; it seems that this area is described as a rear courtyard for customers to smoke and as a 'seating area'.

On the same plan the dining area inside the premises is also called a seating area.



**It seems that the applicant has extended the licensed area twice fold by stealth and local residents were not aware or told of an intended 'beer garden' directly adjacent to their properties 7 days a week!**

**I have no problems with there being another restaurant planned locally, I use them myself frequently, however it seems this new restaurant is intending to extend the dining area and allow customers to drink, smoke and make merry in this rear courtyard area where customers can lean against my garden wall 20 feet from and with direct sight into my daughters' bedrooms.**

**I therefore object strongly with regards to the intended usage of this rear courtyard only, I have no problem with the main restaurant plans.**

**My objections are on the grounds of Public safety: customers smoking and so using flaming utensils directly beside my property/smoke inhalation by family if windows open, and damage.**

**Public nuisance: customers drinking alcohol/smoking/eating/NOISE until late in the evening 7 days a week, 20 feet from my bedroom windows and a similar distance from my neighbours.**

**It was a complete surprise to myself and my immediate neighbours in Hemnall Street that this part of 'Latham's yard' had anything to do with the intended restaurant in the High Street and this fact was not made obvious in any communications we have received from the Council.**

**The licensing of this courtyard puts a licensed premises smack dab in the middle of an already put upon residential area.**

**Our real worry is that tables and chairs (dining) will be set up at this end of their 'Courtyard' virtually next to our living area.**

**I note in the Licence application for this premises that there will be no recorded music/dancing or in fact, any form of licensable entertainment at this Restaurant. I'm sure they will adhere to this but we are worried at the potential noise levels so close to our living/sleeping accommodation.**

**Regards.**

**Gary Keegan**

**■ Hemnall Street**

**Epping**

**Essex**





HIGH STREET

ORIGINAL RESTAUR AREA



MY REAR GARDEN WALL

**From:** Jill Godden [REDACTED]  
**Sent:** 01 April 2017 18:57  
**To:** Licensing  
**Subject:** APPLICATION IN RESPECT OF PREMISES AT  
THE LAZEPPE, 74-76 HIGH STREET, EPPING  
CM16 4AE

I wish to make a representation against the above application for a licence for the sale of alcohol at the times stated for the following reasons:

### **PUBLIC SAFETY**

The premises is on a bus stop with no off-street parking, so vehicles visiting the premises will inevitably park cars etc on the pavement outside my flat, which is above the Ecco Charity Shop. This will cause a nuisance of noise and the inability for pedestrians to use the pavement safely.

### **PREVENTION OF NUISANCE**

As I live in the flat immediately adjacent to the premises, the nuisance of noise late in the evening will disrupt my enjoyment of quiet evenings. I know that living on the High Street means there is some traffic noise but there is less traffic in the evenings than during the daytime. I do have double glazing but the constant traffic to the restaurant coming and going, doors slamming, people talking loudly, laughing etc. and possible loud music all evening until 11.00 p.m. will be detrimental to my enjoyment. There will inevitably be the added nuisance of rubbish being left at the entrance to my flat, or thrown down the pathway, a nuisance that I have at the moment from passers-by, but with this restaurant I can envisage this becoming more of a nuisance. Shops like the one below my flat close at 5.00 p.m. A restaurant staying open all day and all evening until 11.00 p.m , and with customers sitting outside in the summer months, will be detrimental to my enjoyment of quiet evenings, and that of my neighbours.

I already have the added nuisance of 4 large cabinets approximately 5ft high which I understand to be for the air conditioning units for the restaurant, that have been erected on the roof of the premises, right outside my landing window approximately 10 ft away. Also a high flue approximately 20ft high has been erected on the roof, which also faces the side wall of my flat, which will mean when I have my landing window open, noises from the flue and fans and smells from the flue will permeate my flat causing smells and noise inside.

I conclude that the proximity of this restaurant to my flat will cause me more nuisance than when it was a furniture shop. As I said before, shops close at 5.00 p.m., and a restaurant will be open all day until 11.00 at night which I hope your committee will take on board, and hopefully the licence will be revoked and/or the opening times will be changed to times more in keeping with a residential area.

Jill Godden  
[REDACTED] High Street,  
Epping, [REDACTED]

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## Report to the Licensing Sub-Committee

**Date of meeting: Tuesday 9 May 2017**

**Subject: LL Rare Cow At Waltham Abbey Ltd  
58 Sun Street  
Waltham Abbey  
EN9 1EJ**



**Epping Forest  
District Council**

**Responsible Officer: Sarah Moran (01992 564270) Licensing Compliance Officer  
Democratic Services Officer: Rebecca Perrin (01992 564532)**

---

### **Recommendations/Decisions Required:**

**To determine the application for a New Premises Licence under the Licensing Act 2003**

### **Report:**

#### **Application**

1. An application has been made by **Mr. Agim Zeka** trading as **LL Rare Cow at Waltham Abbey Ltd**, for a New Premises licence for the above premises.

LL Rare Cow at Waltham Abbey Ltd, are seeking a New Premises Licence.

The previous Premises license lapsed due to liquidation in November 2016

The authority received the application on **10 March 2017**. The application sets out the relevant licensing activities applied for and times requested: -

#### **Proposed Operating Schedule.**

##### **Supply of Alcohol (On & Off)**

Mon – Wed	11:00 – 00.00
Thurs – Sat	11.00 – 01.00
Sun	12.00 – 00.00

##### **Live and Recorded Music**

Mon – Wed	12.00 – 22.00
Thurs	12.00 – 23.00
Fri – Sat	12.00 – 00.00
Sun	12.00 – 22.00

##### **Late night refreshments**

Mon - Wed	23.00 – 00.00
Thurs – Sat	23.00 – 01.00
Sun	23.00 – 00.00

2. The Operating Schedule sets out conditions which will be attached to the licence if this application is granted.

#### **Licensing Act 2003**

3. When considering an application for a licence the licensing authority must have regard to the promotion of the licensing objectives.  
These are—

- (a) the prevention of crime and disorder;
- (b) public safety;
- (c) the prevention of public nuisance; and
- (d) the protection of children from harm.

4. It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

### **Consultation**

5. The Responsible Authorities have received a copy of the application and it was properly advertised at the premises and in a local newspaper.

6. The Licensing authority have received **no** representation from the responsible authorities.

7. The Licensing unit have received **2** representations from interested parties.

8. The representations relate to. The Prevention of Crime and Disorder, Public Safety & Public Nuisance

### **Guidance Issued by the Secretary of State**

9. The Licensing Act 2003 provides that the licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182.

10. Crime and Disorder 2.1 – 2.6,  
Public Safety 2.7 – 2.14 and  
Public Nuisance 2.15 – 2.21,  
and Protection of children from harm 2.22 – 2.31 of the Guidance are relevant to this application.

### **Options**

11. In determining this application the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- to modify the conditions of the Licence; or
- to reject the whole or part of the application.

For the purposes of the Licensing Act 2003 the conditions of the licence are modified if any of them are altered or omitted or a new condition added.

### **Determination**

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

### **Appeal**

If any party is aggrieved with the decision they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

### **Background Papers Used In Preparing This Report:**

- The Licensing Act 2003  
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003  
<http://www.homeoffice.gov.uk/publications/alcohol-drugs/alcohol/guidance-section-182-licensing?view=Binary>
- Epping Forest District Council's statement of licensing policy.  
<http://www.eppingforestdc.gov.uk>

### **Attached documents**

- Application New Premises licence
- DPS Consent form
- Plan of Premises.
- Newspaper notice.
- 2 Representations from Interested Parties
- Map showing the area.

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WJ 2017 09 216.

[Insert name and address of relevant licensing authority and its reference number (optional).]

**Application for a premises licence to be granted  
under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I LL Rare Cow At Waltham Abbey Limited

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description 58 Sun Street			
Post town	Waltham Abbey	Postcode	EN9 1EJ

Telephone number at premises (if any)	01992 700616
Non-domestic rateable value of premises	£47,000

**Part 2 - Applicant Details**

Please state whether you are applying for a premises licence as

Please tick as appropriate

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
  - i. as a limited company  please complete section (B)
  - ii. as a partnership  please complete section (B)
  - iii. as an unincorporated association or  please complete section (B)
  - iv. other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)

- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - statutory function or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev) <input type="checkbox"/>	
<b>Surname</b>			<b>First names</b>		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current postal address if different from premises address					
Post town		Postcode			
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

<b>Name</b> LL Rare Cow At Waltham Abbey Limited
<b>Address</b> 58 Sun Street Waltham Abbey Essex EN9 1EJ
<b>Registered number (where applicable)</b> 10659250
<b>Description of applicant (for example, partnership, company, unincorporated association etc.)</b> Company
<b>Telephone number (if any)</b> 01992 700616
<b>E-mail address (optional)</b> waltham@rarecow.co.uk

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
1	02	2017

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)  
 Restaurant  
 Application to mirror previous licence as old one lapsed and new licence applied for please see drawings of restaurant and outside seating area

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)



**E**

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	x
Mon	12.00	22.00	<u>Please give further details here</u> (please read guidance note 3) Week days music will be played through are sono system and at a low level for back ground music		
Tue	12.00	22.00			
Wed	12.00	22.00	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4) Live music/singers will used their own equipment and this is only on weekends. We have a party room upstairs and occasionally a DJ will attend		
Thur	12.00	23.00			
Fri	12.00	00.00	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5) We will only play music out of these times if we apply for a temporary events notice to do so. We take into consideration the residents around us and would also seek permission from them to do so.		
Sat	12.00	00.00			
Sun	12.00	22.00			

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 6)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	x
Mon	12.00	22.00	<b><u>Please give further details here</u></b> (please read guidance note 3) Sono system is played through the restaurant and is controlled through the sono iPad system		
Tue	12.00	22.00			
Wed	12.00	22.00	<b><u>State any seasonal variations for the playing of recorded music</u></b> (please read guidance note 4)		
Thur	12.00	23.00			
Fri	12.00	00.00	<b><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5) Music will only be played in the times stated.		
Sat	12.00	00.00			
Sun	12.00	22.00			

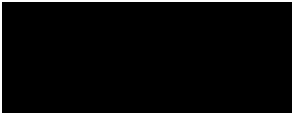
I

<b>Late night refreshment Standard days and timings (please read guidance note 6)</b>			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)</b>	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	x
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Mon	23.00	24.00			
Tue	23.00	24.00			
			<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 4)		
Wed	23.00	24.00			
Thur	23.00	01.00			
			<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Fri	23.00	01.00			
Sat	23.00	01.00			
Sun	23.00	24.00			

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)		
Mon	11.00	00.00			
Tue	11.00	00.00			
Wed	11.00	00.00			
Thur	11.00	01.00			
Fri	11.00	01.00			
Sat	11.00	01.00			
Sun	12.00	00.00			

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:**

<b>Name</b> Ancuta Florina Muresan	
<b>Address</b> 	
<b>Postcode</b>	EN9 1LB
<b>Personal licence number (if known)</b> LN/000001725	
<b>Issuing licensing authority (if known)</b> Epping Forest District Council	

K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).**  
**The restaurant is a family run and will not be holding any activities that will cause concern or nose in respect of children only the sale of alcohol however are staff are trained the highest standard and up to date with the process if unsure on age of customer and what producer to follow and asking for ID**

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b>State any seasonal variations</b> (please read guidance note 4)
Day	Start	Finish	
Mon	11.00	00.00	<p><b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 5)</p> <p>Christmas Eve/day New year eve/day</p>
Tue	11.00	00.00	
Wed	11.00	00.00	
Thur	11.00	01.00	
Fri	11.00	01.00	
Sat	11.00	01.00	
Sun	12.00	00.00	

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)**

we have CCTV in place  
Alarm system that is connected to police  
Staff are trained in public safety  
Notices asking guests to leave quietly and respect neighbours  
Links with local cab services to ensure guests are not left alone and vulnerable and also to keep nose to a minimum when leaving

**b) The prevention of crime and disorder**

Illumination will be provided to the exterior area of the restaurant including the car park  
All interior trading areas are to be visible to staff from behind the bar servery  
Existing CCTV system will operate during all licensed hours  
Burglar Alarm will be checked and maintained.  
There will always be a minimum of two staff on duty at any one time  
Drug prevention measures will be employed and signs display

**c) Public safety**

The premises will adhere to all current health and safety regulations  
A monthly risk assessment will be carried out  
All firefighting equipment will be serviced annually as per the manufactures recommendations  
A fire alarm test will be carried out weekly  
All portable electrical appliances will be tested annually  
Electric and gas certificates will be in place  
First aid kits are to be regularly checked and maintained

**d) The prevention of public nuisance**

A noise survey is to be regularly carried out especially when entertainment is being provided  
When required staff will organise taxis to transport customers home  
Customers will be seen off the premises to encourage disperse at closing time  
All windows will be closed during entertainment  
Music will at 22.00 Sunday-Wednesday and 23.00 on Thursday Friday-Saturday 00.00 with the exception of non-standard timings  
Please leave quietly signs will be displayed

**e) The protection of children from harm**

Unaccompanied children will not be permitted on the premises at any time  
No children are permitted on the premises after 19.00

**Checklist:**


**Please tick to indicate agreement**

- I have made or enclosed payment of the fee. x
- I have enclosed the plan of the premises. x
- I have sent copies of this application and the plan to responsible authorities and others where applicable. x
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. x
- I understand that I must now advertise my application. x
- I understand that if I do not comply with the above requirements my application will be rejected. x

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

**Part 4 – Signatures** (please read guidance note 10)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 11).  
**If signing on behalf of the applicant, please state in what capacity.**

Signature	G.L.Webb	
Date	24/01/2017	
Capacity	Office Manager	

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent** (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13) G.Webb 58 Sun Street			
Post town	Waltham Abbey	Postcode	EN9 1EJ
Telephone number (if any)	01992 700616		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) waltham@rarecow.co.uk			

### Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, each of the applicant or their respective agent must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

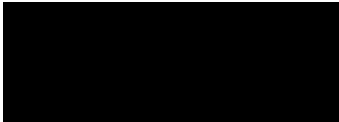


## Epping Forest District Council

### Consent of individual to being specified as premises supervisor

I Ancuta Florina Muresan

Of



Hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for variation of designated premises supervisor

By Ancuta Florina Muresan

Relating to premises licence N/A.

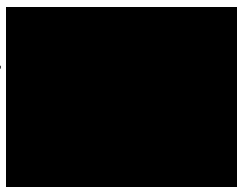
For  
Rare Cow at Waltham Abbey  
58 Sun Street  
Waltham Abbey  
Essex  
EN9 1EJ

And any premises licence to be granted or varied in respect of this application made by the above applicant concerning the supply of alcohol at the above named premises.

I also confirm that I am applying for, intend to apply or currently hold a personal licence, details of which I set out below.

Personal Licence Number: LN/000001725  
Personal licence issuing authority  
Epping Forest District Council  
Civic Offices  
323 High Street  
Epping  
Essex  
CM16 4BZ  
The Licensing Authority

Signed A. Muresan..



**KEYS:**



Intruder Alarms

Smoke Detector

Heat Detector

CCTV



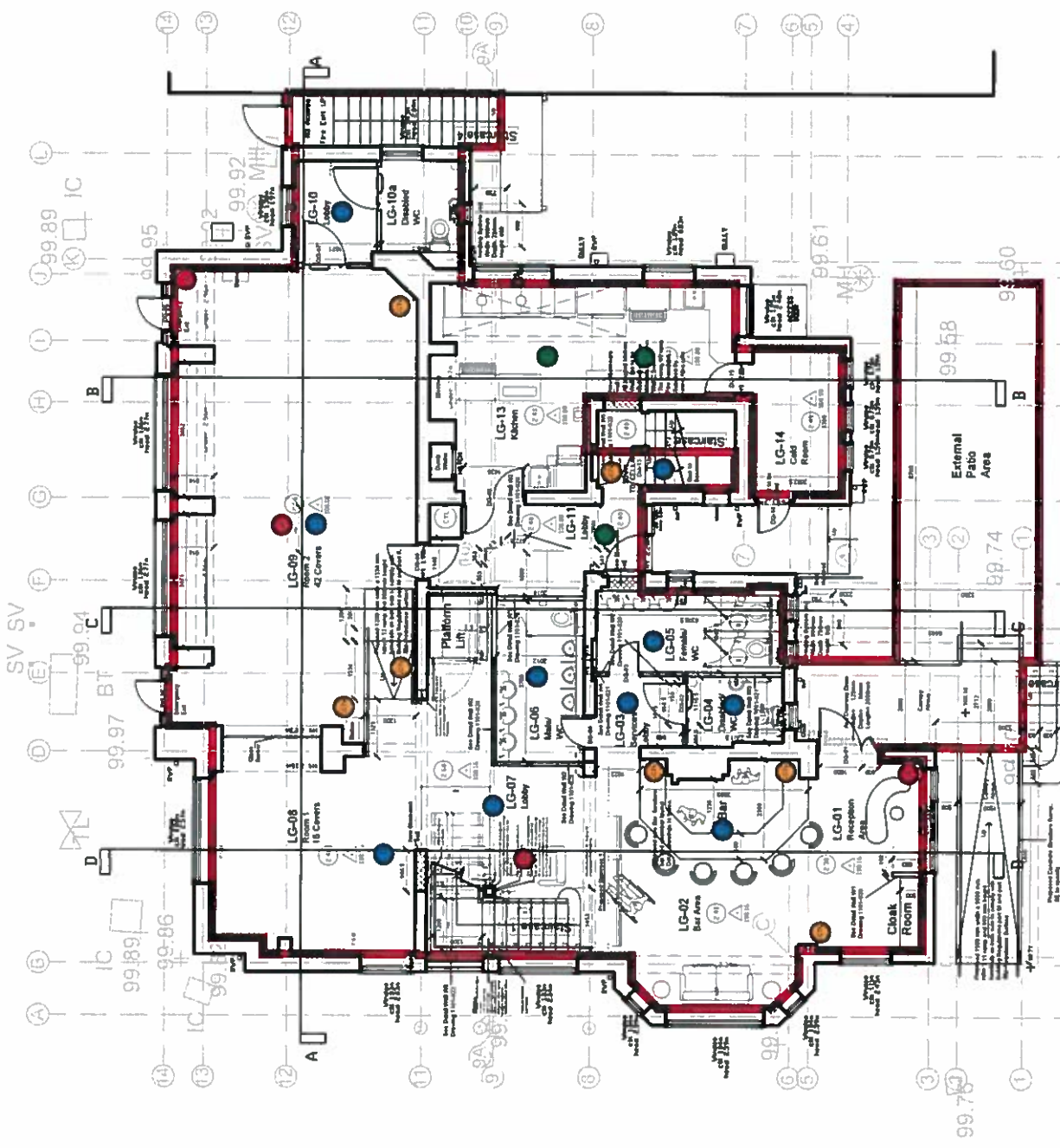
**PAUL HENRY**  
Architects & Project Managers Ltd  
Paul Henry Architects & Project Managers Ltd  
115 Chichester Road  
Waltham Abbey, Essex  
S26 0ET  
Tel: 01899 6132 2145  
www.paulhenryarchitects.com  
www.paulhenryprojectmanagers.com  
AEC REGISTERED IN ENGLAND AND WALES  
Reg. No. 217025

Client  
**T Roberts Business**

Site  
**Premises License for 58 Sun Street,  
Waltham Abbey, EN8 1EJ**

Drawing Title  
**Premises License Ground Floor Plan**

Scale	Sheet
1:100	A3
Drawn by	Checked by
03.03.17	USW
09 No.	Rev
1761-001	



**Premises License Ground Floor Plan**

on that length of Cneimstord Road, High Ongar, from its The Street to its junction with King Street, a distance of 1500 m. The Order is due to commence on 27th March 36 days, or where stated on a valid permit. The schedule may vary for these works (MX048-AW/AMP6/JMS/0003 Water) with appropriate signs showing and/or displayed [www.roadworks.org](http://www.roadworks.org). The speed reduction is required for of the public and workforce while installation of new as undertaken by Affinity Water.

The Order will come into effect on 27th March 2017 and in force for 18 months or until the works have been completed whichever is the earlier.

Dated: 16/03/2017

**Notice of Application for a New Premises Licence**  
**Premises Licence under the Licensing Act 2003**

Notice is given this day 10<sup>th</sup> March 2017 that LL Rare Cow At Waltham Abbey Limited of 58 Sun Street Waltham Abbey Essex EN9 1EJ has applied to the Licensing office of Epping Forest District Council for a Premises Licence. The proposed licence is for: Supply of Alcohol Mon-Wed 11.00 to 00.00, Thursday-Sat 11.00 to 01.00, Sun 12.00 to 00.00; Live & Recorded Music Mon-Wed 12.00 to 22.00, Thurs 12.00 to 23.00, Fri-Sat 12.00 to 00.00, Sun 12.00 to 22.00; Late night refreshments Mon-Wed 23:00 to 24.00, Thurs to sat 23.00 to 01.00, Sun 23.00 to 24.00.

The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ. Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice. It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000)

DATE RECEIVED
---------------

**FROM: WALTHAM ABBEY TOWN COUNCIL**

**TO:** Head of Planning & Technical Services  
Epping Forest District Council  
323 High Street  
Epping  
Essex CM16 4BZ

**DESCRIPTION OF PROPOSED DEVELOPMENT:**

The Rare Cow, 58 Sun Street, Waltham Abbey.

New Premises Licence under the Licensing Act 2003

**VIEWES OF TOWN COUNCIL:**

Objection

**PLEASE STATE REASONS FOR VIEWS GIVEN ABOVE:**

The committee raised concerns over the sale of alcohol off premises and late night refreshments, as this is primarily a residential area, and it would seriously impact local residents with the premises being open until very late at night, with customers driving up, parking, car doors etc, this application would potentially cause public nuisance. We also believe that an increase in alcohol sales would encourage crime and disorder in this residential area, and create a public nuisance. There is already a licensed premises for the sale of alcohol very close to the proposed, and it would only exacerbate the current situation with serious noise nuisance.

**SIGNED** \_\_\_\_\_ **Town Clerk**

**ADDRESS** WALTHAM ABBEY TOWN COUNCIL  
HIGHBRIDGE STREET  
WALTHAM ABBEY  
ESSEX, EN9 1DE

30<sup>th</sup> March 2017

Mr H & Mrs J Spence  
■ Crooked Mile  
Waltham Abbey  
EN9 1PS

The Licensing Team  
Epping Forest District Council  
Civic Offices  
High Street  
Epping  
Essex CM16 4BZ

9 April 2017

Dear Sirs,

**Ref: WK/201709216**

**Premises Licences Application in respect of 58 Sun Street, Waltham Abbey EN9 1EJ**

I am writing to register our objection to the application for premises licences for 58 Sun Street Waltham Abbey EN9 1EJ. The basis for this opposition is that granting a licence for these premises will not promote the licensing objectives, particularly the prevention of public nuisance. We own and live in the property directly opposite the Rare Cow and currently we are disturbed by patrons from the existing public houses, particularly on Saturday nights.

The application proposes that alcohol will be sold for consumption on and off the premises between 11:00am and 12.00pm, seven days a week. Granting a licence would provide a further source of alcohol within an area already so heavily populated with licensed premises namely:

Tesco, Co-op, Lidl, The Sun, Queen Arms, Green Dragon, Welsh Harp, Asteras Restaurant, Angel, Abbey Off Licence, The Sultan

Residents in this area already suffer noise nuisance and antisocial behaviour at various hours of the day and night.

In view of the above, I would urge the Licensing Authority to refuse or amend the application.

Yours faithfully,

Mr H Spence  
Mrs J Spence



## **Report to the Licensing Sub-Committee**

**Date of meeting: Tuesday 9 May 2017**

**Subject: Waltham Abbey Driving Range, Brooker Road  
Waltham Abbey, EN9 1JH**



**Epping Forest  
District Council**

**Responsible Officer: Sarah Moran 01992 564270 Licensing Compliance Officer**

**Democratic Services Officer: Rebecca Perrin 01992 564532**

---

### **Recommendations/Decisions Required:**

**To determine the application for a New Premises Licence under the Licensing Act 2003.**

### **Report:**

#### **Application**

1. An application has been made by **Mr. Harry Paris** trading as **Waltham Abbey Driving Range Ltd**, for a New Premises licence for the above premises.

The authority received the application on **27<sup>th</sup> March 2017**. The application sets out the relevant licensing activities applied for and times requested: -

#### **Proposed Operating Schedule.**

To License the supply of alcohol to a Lounge Area within Waltham Abbey Golf range,  
Also to include the outside patio area, as per plan.

#### **Supply of alcohol – On & Off**

Monday – Sunday 12.00 – 23.00

#### **Hours open to the Public**

Monday - Saturday 07.00 – 23.00

Sunday 7.30 – 23.00

2. The Operating Schedule sets out conditions which will be attached to the licence if this application is granted.

#### **Licensing Act 2003**

3. When considering an application for a licence the licensing authority must have regard to the promotion of the licensing objectives.

These are—

- (a) **the prevention of crime and disorder;**
- (b) **public safety;**
- (c) **the prevention of public nuisance; and**
- (d) **the protection of children from harm.**

4. It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

## Consultation

5. The Responsible Authorities have received a copy of the application, it was properly advertised at the premises and in a local newspaper.
6. The Licensing authority have received **no** representation from the responsible authorities.
7. The Licensing unit have received **1** representation from an interested party.
8. The representations relate to. The Prevention of Crime and Disorder, Public Safety & Public Nuisance.

## Guidance Issued by the Secretary of State

9. The Licensing Act 2003 provides that the licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182.
10. Crime and Disorder 2.1 – 2.6, Public Safety 2.7 – 2.14 and Public Nuisance 2.15 – 2.21 and Protection of children from harm 2.22 – 2.31 of the Guidance are relevant to this application.

## Options

11. In determining this application the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- to modify the conditions of the Licence; or
- to reject the whole or part of the application.

For the purposes of the Licensing Act 2003 the conditions of the licence are modified if any of them are altered or omitted or a new condition added.

## Determination

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations;
- (b) any additional information obtained from the hearing;
- (c) the Council's statement of licensing policy;
- (d) Guidance issued by the Secretary of State; and
- (e) the steps appropriate to promote the licensing objectives.

## Appeal

If any party is aggrieved with the decision they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

## Background Papers Used In Preparing This Report:

- The Licensing Act 2003  
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003  
<http://www.homeoffice.gov.uk/publications/alcohol-drugs/alcohol/guidance-section-182-licensing?view=Binary>
- Epping Forest District Council's statement of licensing policy.  
<http://www.eppingforestdc.gov.uk>



### **Attached documents**

- On-line application for a New Premises licence
- DPS Consent form
- Plan and Pictures of the Premises.
- Newspaper notice.
- 1 Representations from Interested Parties – Waltham Abbey Town Council
- Map showing the area.

This page is intentionally left blank

\* required information

**Section 1 of 19**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

Harry

\* Family name

Paris

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader  
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

Is your business registered in the UK with Companies House?

Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

08137960

Business name

Waltham Abbey Driving Range Ltd

If your business is registered, use its registered name.

VAT number

- None

Put "none" if you are not registered for VAT.

Legal status

Private Limited Company

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 19**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

**Section 3 of 19**

**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company
- A partnership
- An unincorporated association
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales
- Other (for example a statutory corporation)

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 19**

**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

**Details**

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Contact Details**

E-mail

Telephone number

Other telephone number

**Section 5 of 19**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

The premises is a driving range with 22 driving bays and an open plan club house/lounge area where refreshments and food are served for golfers and guests. The premises is located within a gated compound.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Continued from previous page...

**Section 6 of 19**

**PROVISION OF PLAYS**

Will you be providing plays?

- Yes  No

**Section 7 of 19**

**PROVISION OF FILMS**

Will you be providing films?

- Yes  No

**Section 8 of 19**

**PROVISION OF INDOOR SPORTING EVENTS**

Will you be providing indoor sporting events?

- Yes  No

**Section 9 of 19**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

Will you be providing boxing or wrestling entertainments?

- Yes  No

**Section 10 of 19**

**PROVISION OF LIVE MUSIC**

Will you be providing live music?

- Yes  No

**Section 11 of 19**

**PROVISION OF RECORDED MUSIC**

Will you be providing recorded music?

- Yes  No

**Section 12 of 19**

**PROVISION OF PERFORMANCES OF DANCE**

Will you be providing performances of dance?

- Yes  No

**Section 13 of 19**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes  No

**Section 14 of 19**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

## Section 15 of 19

## SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

 Yes No

## Standard Days And Timings

MONDAY

Start End Start End 

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start End Start End 

WEDNESDAY

Start End Start End 

THURSDAY

Start End Start End 

FRIDAY

Start End Start End 

SATURDAY

Start End Start End 

SUNDAY

Start End Start End 

Will the sale of alcohol be for consumption:

 On the premises Off the premises Both

If the sale of alcohol is for consumption on  
the premises select on, if the sale of alcohol  
is for consumption away from the premises  
select off. If the sale of alcohol is for  
consumption on the premises and away  
from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None



Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Continued from previous page...

**Section 16 of 19**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

no services or activities which give rise to concern in respect of children

**Section 17 of 19**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

*Continued from previous page...*

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

## Section 18 of 19

### LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Strong management controls and effective training of all staff so that they are aware of the premises licence and the requirements to meet the four licensing objectives with particular attention to:

- a) No selling of alcohol to underage people
- b) No drunk and disorderly behavior on the premises area
- c) Vigilance in preventing the use and sale of illegal drugs at the premises and area
- d) No violent and anti-social behavior
- e) No harm to any children

- Operating schedule providing the hours of operation and licensable activities during those hours.  
- Designated premises supervisor confirmed it is obligated to be in day-to-day control of the premises, to provide good training for staff on the Licensing Act (training records), to make or authorize each sale

- Clear "Challenge 25" information to prevent the supply of alcohol to under-age drinkers.
- CCTV system installed with recording facility
- Secured and lockable fridges will be used at all times. The external of the area is secured by gated entrance and CCTV.

As licensed premises we know that it is necessary to carry out our functions or operate our business with a purpose of promoting these objectives. We promise to support these objectives through our operating schedules and other measures (including staff training and qualifications, policies, and strategic partnership with other agencies).

b) The prevention of crime and disorder

CCTV System installed to monitor entrances, exits, and other parts of the premises in order to address the prevention of crime objective.

CCTV recordings will be kept for 30 days.

A clear and legible notice outside the premises indicating the normal hours under the terms of the premises licence during which licensable activities are permitted.

Clear and conspicuous notices warning of potential criminal activity, such as theft, that may target customers will be displayed.

Not selling of alcohol to drunk or intoxicated customers.

Custom will not be sought by means of personal solicitation outside or in the vicinity of the premises.

*Continued from previous page...*

Prevention and vigilance in illegal drug use at the premises.

Staff will be well trained in asking customers to use the premises in an orderly and respectful manner.

**c) Public safety**

Internal and external lighting fixed to promote the public safety objective.

Well Trained staff adherence to environmental health requirements.

Training and implementation of underage ID checks.

A log book or recording system shall be kept upon the premises in which shall be entered particulars of inspections made; those required to be made by statute, and information compiled to comply with any public safety conditions attached to the premises license requires the recording of such information. The log book shall be kept available for inspection when required by persons authorized by licensing Act 2003 or associated legislation.

All parts of the premises and all fittings and apparatus therein, door fastenings and notices, lighting, heating, electrical, air condition, sanitary accommodation and other installations, will be maintained at all times in good order and safe condition.

**d) The prevention of public nuisance**

Noise deduction measures to address the public nuisance objective.

Prominent, clear and legible notices will be displayed at the exit requesting the public to respect the needs of the nearby residents and to leave the premises and the area quietly.

Deliveries of goods necessary for the operation of the business will be carried out at such a time or in such a manner to prevent nuisance and disturbance to nearby residents.

The Licensee will ensure that staff who arrive early morning or depart late at night (ex. for unpacking, pricing newly delivered goods) when the business has ceased trading conduct themselves in such a manner to avoid causing disturbance to nearby residents.

Customers will be asked not to stand around loudly talking in the street outside the premises.

Customers will not be admitted to premises above opening hours.

The movement of bins and rubbish outside the premises will be kept to a minimum after 9:00pm. This will help to reduce the levels of noise produced by premises.

Any lighting on or outside the premises will be positioned and screened in such a way so as to not cause a disturbance to nearby residents.

Adequate waste receptacles for use by customers will be provided in the local vicinity.

**e) The protection of children from harm**

"Challenge 25" sign which is a retailing strategy that encourages anyone who is over 18 but looks under 25 to carry acceptable ID (a card bearing the PASS hologram, a photographic driving license or a passport) if they wish to buy alcohol.

Well trained staff about requirement for persons' identification, age establishment etc.

All the details provided in training record book available at the premises.

Children to be accompanied by an adult when visiting or using the facilities.

Log book will be kept upon the premises all time.

Measures in place to meet all health and safety requirements.

**Section 19 of 19**

**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the

**Continued from previous page...**

premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

\* Fee amount (£)

190.00

**ATTACHMENTS**

**AUTHORITY POSTAL ADDRESS**

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

**DECLARATION**

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

Date (dd/mm/yyyy)

# Epping Forest District Council

## Consent of individual to being specified as premises supervisor

I .....Harry Paris.....(insert name of prospective premises supervisor)

Of .....  
.....  
.....  
(home address of prospective premises supervisor)

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for variation of designated premises supervisor

by .....Harry Paris .....(name of applicant)

relating to premises licence .....(number of existing licence if any)

for .....Waltham Abbey Driving Range Ltd, Brooker Road, Waltham Abbey, EN9 1JH

.....  
(name and address of premises to which application relates)

and any premises licence to be granted or varied in respect of this application made by the above applicant concerning the supply of alcohol at the above named premises.

I also confirm that I am applying for, intend to apply or currently hold a personal licence, details of which I set out below.

Personal Licence Number.....(insert personal licence number, if any )

Personal licence issuing authority .....  
(insert name, address and telephone number of issuing authority, if any)

Signed.....

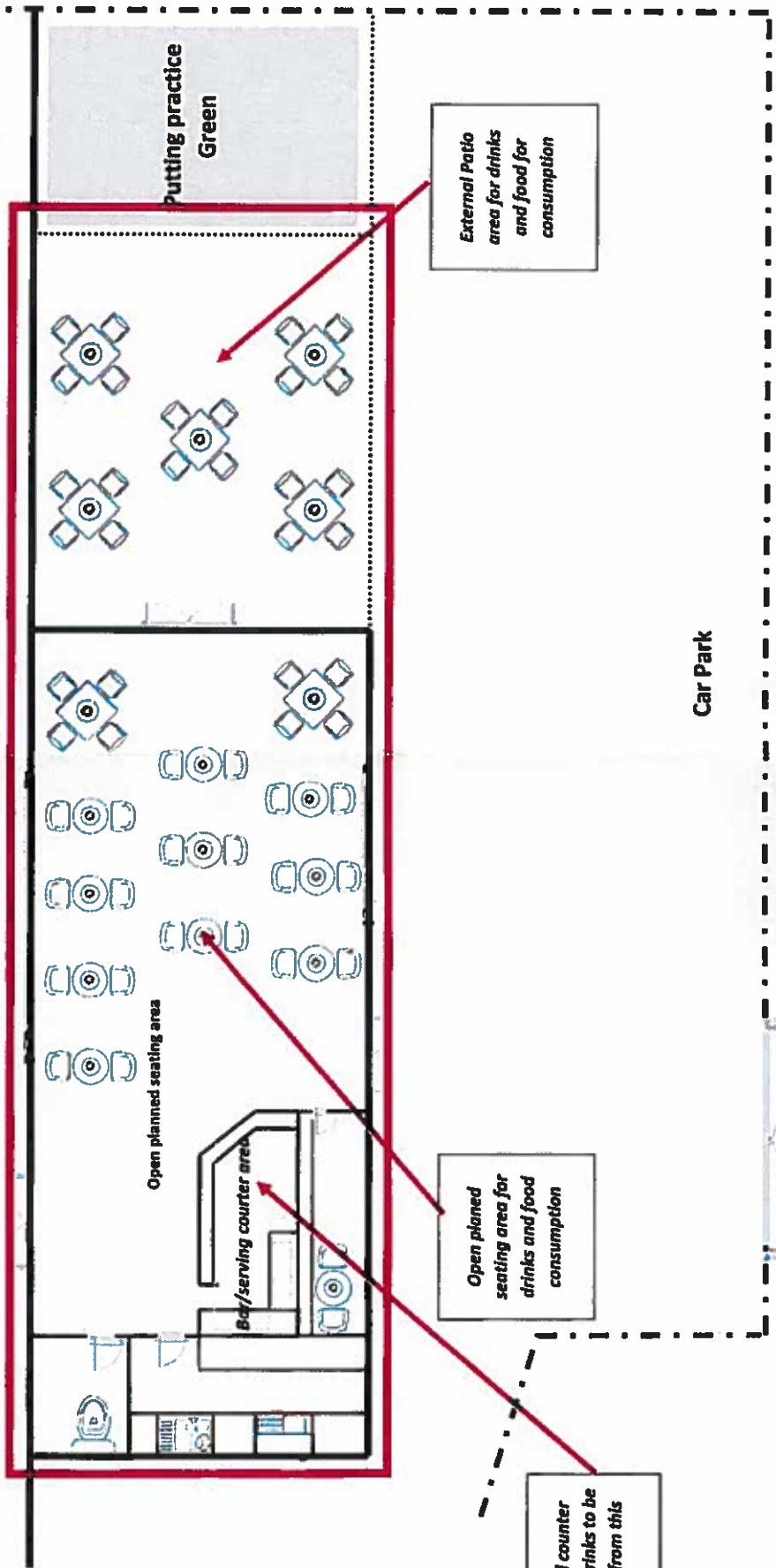
Print Name.....Harry Paris

Dated.....22/03/2017.....

Driving Range fair way and greens



22 Driving Bays



Putting practice Green

External Patio area for drinks and food for consumption

Open planned seating area

Bar/serving counter area

Open planned seating area for drinks and food consumption

Bar and counter area. Drinks to be served from this area.

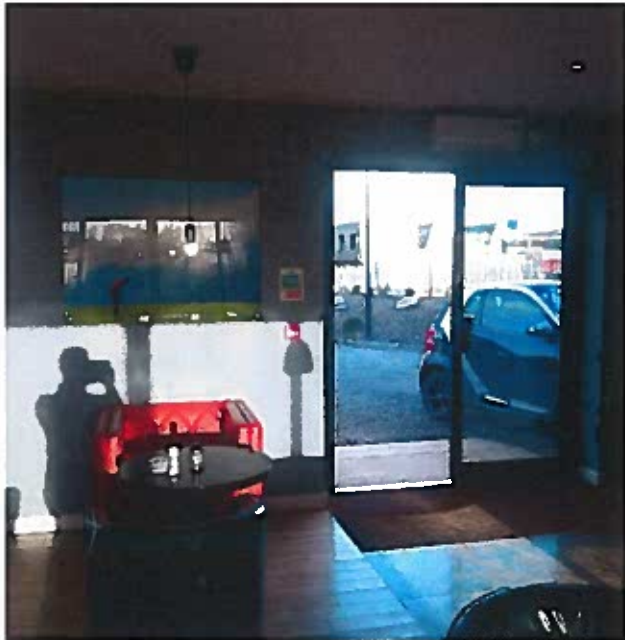
Car Park

Main Gated Entrance









# **Notice of Application for a New Premises Licence**

## **Premises Licence under the Licensing Act 2003**

Notice is given this day 23rd March 2017 that Harry Paris of 14 Plantaganet Place, Waltham Abbey, Essex EN9 1BF has applied to the Licensing office of Epping Forest District Council for a Premises Licence in respect of Waltham Abbey Driving Range, Townmead Leisure Park, Brooker Road, Waltham Abbey, Essex EN9 1JH. The proposed licence is for: the sale of alcohol on the premises.

Page 1

The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ. Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice. It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000).

DATE RECEIVED

**FROM: WALTHAM ABBEY TOWN COUNCIL**

**TO:** Head of Planning & Technical Services  
Epping Forest District Council  
323 High Street  
Epping  
Essex CM16 4BZ

**DESCRIPTION OF PROPOSED DEVELOPMENT:** Waltham Abbey Driving Range Ltd  
Town Mead Leisure Park  
Brooker Road  
Waltham Abbey

To licence and supply of alcohol to a lounge area within Waltham Abbey Golf Range.

**VIEWS OF TOWN COUNCIL:**

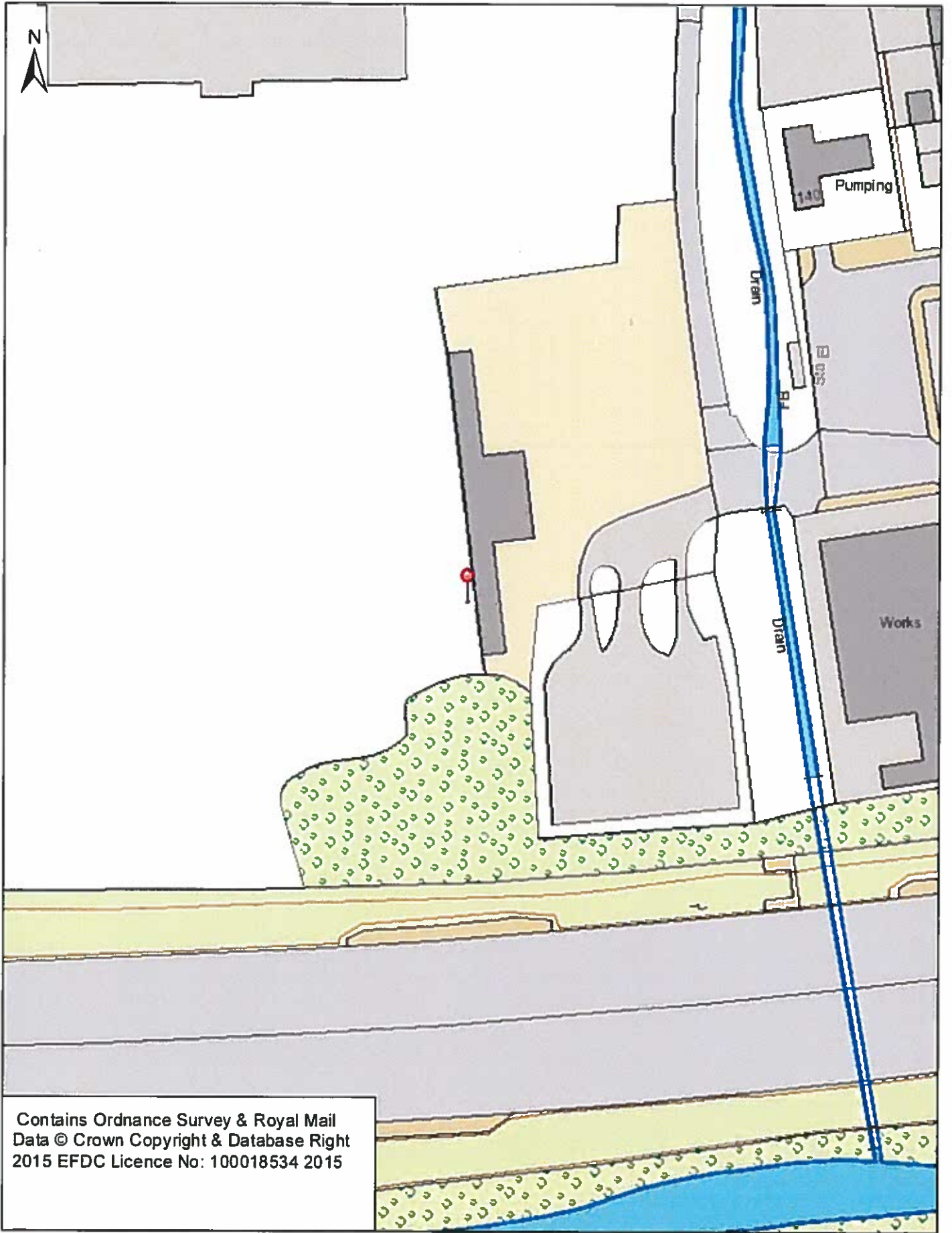
Objection

**PLEASE STATE REASONS FOR VIEWS GIVEN ABOVE:**

Alcohol related crimes and antisocial behaviour is at unacceptable levels, which have been reported on the adjacent leisure park. Misuse of alcohol can and does contribute to a number of serious crimes, as well as public order offences. We believe that allowing this licence would contribute to the potential for crime and disorder, which have already been seen on the field; there appears to be no reason why a sports facility should sell alcohol on and off premises that are not suitable for such sales; we have grave concerns that it may contribute to public nuisance on the Leisure Park. For example two years ago there was an unauthorised rave at the Baseball Diamond; there is almost continuous vandalism to the dugouts at the diamond, and in conjunction with Epping Forest District Council, suffers from young people climbing the fence, to get to the pitch, which has seen some serious injuries and consequences. We do not think that a further licensed premise would help this situation, as the majority of those trespassing in this manner are young males. We believe that the Leisure Park is a place for families, which encompasses a children's play area, a skate park, as well as the 3G pitch. We are concerned that another licensed premise so close to an existing facility, Town Mead Club, would be inappropriate, which may cause harm to children.

**SIGNED** \_\_\_\_\_ **Town Clerk**

**ADDRESS** WALTHAM ABBEY TOWN COUNCIL  
HIGHBRIDGE STREET  
WALTHAM ABBEY  
ESSEX, EN9 1DE



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